

1. Minute of the last meeting (attached)
 - Approval of last minute

2. Current Status of existing Change Proposals
 - M CCP001 – Reconciliation: see Paper TP010 updated October 2008
 - OCCP014 – First Time Provision of Services: with the Commission
 - M CCP017 – Enable Re-Reads to be submitted in the T0017.n Meter Swap record: with the Commission
 - M CCP016 –Baseline the format of the Aggregated Settlement Report : update pending

3. Code Releases
 - None since the August TP
 - Planned for the Market Code
 - Planned for CSDs
 - Planned for the Operational Code

4. Proposed Code Changes
 - There are no MCCPs
 - There are no OCCPs

5. Standing Items
 - Working Procedures Issued – none
 - Guidance Notes Issued
GN003-Settlement Extract Filed Guide was issued (GN003 attached)

6. Matters Arising and AOB
 - Market Participant Forum Terms of reference approved (final version attached)
 - Paper on Assessed Charges (TP014)
 - Statement on Performance Charges
 - Paper on Unidentified Meter Rollovers (TP015)
 - System Release Plan (plan attached)
 - Outstanding Actions
 - Next meeting Thursday 11/12/08; papers by Wednesday 27/11/08