

1. Minutes of the Last Meeting
 - Any view from recipients on their content
 - Minute change from CMA Company Secretary
2. Matters Arising and not tabled in the agenda
 - M CCP03 (17/Jan/08) – Commission requires proposal to be reviewed by the TP
 - OCCP05 (17/Jan/08) – Approved by the Commission
 - AOB - CSD Errata issued
 - AOB - Document Control Guidance issued
3. Change Proposal to have a Monthly Data Extract (including settlement report data)
 - Follow on from M CCP001 (17/Jan/08)
 - TP010
4. Meter Networks
 - TP009
5. CMA Charges TP002(17/Jan/08) [CMA change proposal]
 - TP008 sets out how charges are to be calculated
 - M CCP011 is the associated change to Market Code
6. Operational Code: Addition of a New Process [SW change proposal]
 - OCCP006 – Verification of Supply Point(s) Request process
7. Operational Code: Changes to 'New Connection Forms' [SW change proposals]
 - OCCP007 – Request Connection Quotation Form
 - OCCP008 – Request New Connection Form
 - OCCP009 – Modification of Forms C & D
 - OCCP010 – New Forms C1 & D1 to Request Tie-ins
 - OCCP011 – Development Appraisal Process & Form E
 - OCCP012 – Modification of Building Water Form J
8. Change Management under the Technical Panel [CMA change proposals]
 - Updated TP003 – Change Management (17/Jan/08)
 - M CCP004 – Submission of Papers to TP Secretary
 - M CCP005 – Amend scope of the implementation details approved by the TP
 - M CCP006 – Revised method of reporting the TP decision
 - M CCP007 – Simplify the procedure for an Urgent Change
 - M CCP008 – Discretion to determine the frequency of Performance Standards reporting
 - M CCP009 – Correction of Errata
 - OCCP and M CCP forms to be updated

9. POLR and Gap Site update
 - TP005 (17/Jan/08) turned into a consultation document
 - TP007 Gap Site Allocation

10. Monthly Meter Reads
 - Update on MCCP 002: Monthly Read Meters (17/Jan/08)
 - MCCP010: Monthly Read Meters [resubmit CMA change proposal]
 - MCCP010: Customer Own Reads [BS change proposal]

11. Update on OCCP003 (17/Jan/08): Process 8 - Add Meter Process
 - No papers attached
 - An update will be provided at the meeting

12. Update on OCCP004 (17/Jan/08): Return to Sewer allowance
 - Commission blocked the OCCP because of revised wording proposed by the CMA
 - Represent the original document for approval

13. Other CMA Processes
 - TP006 – Working Procedures
 - Update on TP004 – Enquiry Process (17/Jan/08)

14. AOB
 - TP meeting dates in August, October