
Technical Panel Meeting, 17th June 2010

Approved Minute

Attendees

Brian Saunders (BS) - CMA (Chair)
Hazel McKinley (HM) - CMA
James Bream (JB) - Business Stream
Jessie McLeman (JMCL) - Scottish Water
Amanda Hancock (AH) – CMA (TP Secretary)
Kevin Ensell (KE) – Osprey
David Walters (DW) - Commission

Apologies

Alastair Ross (AR) – Satec
Nick Mitchell (NM) - Wessex

1. Minute

The minute of the meeting of 15th April 2010 was approved.

2. Actions and Administrative Update

AH provided an update on the action log.

AH confirmed that OCCP026 had been approved since the last meeting, and is planned for implementation 8th June.

AH confirmed that OCCP028 had been approved since the last meeting, and is planned for implementation 8th June.

AH confirmed that the first phase of MCCP037 had been implemented since the last meeting. The second part will be addressed through business as usual processes.

AH confirmed that MCCP043 had been approved and was implemented 8th April. However this was backdated to the 1st April as implementing a week later would have caused issues for the reporting tool, and would have meant Participants receiving two files for April Performance Measures.

AH confirmed that two new Commission Changes had been introduced since the last meeting. The first being MCCP41-CC Customer Names. JB expressed concern over users populating the 'Developer' field. He felt that the field could be populated incorrectly and there was a requirement for a clear definition on 'Developer'. AH took these comments on board and invited members to provide comments on the changes to the relevant CSDs by close of business on 22nd June. The second, MCCP048-CC is for 'X & Y Co-ordinates' and comments were also invited by close of business Tuesday 22nd June.

AH confirmed that there had been one bulletin, namely BU067, issued by the CMA since the last TP Meeting. There had been no new Guidance Notes issued since the last TP meeting.

3. Change Proposals in Progress

AH advised that there were no new Change Proposals in progress.

4. New Change Proposals

MCCP047 – Market Code Schedule 21 Clarification

AH advised that this proposal had been put forward by the CMA to clarify Schedule 21 in light of re-assessed charges. The TP were invited to agree, appropriately amend, reject or take forward the proposal. The TP unanimously approved this change.

MCCP049 – Improved Detail in respect of Settlement

AH advised that the aim of this proposal was to improve the description of both the monthly and Trade Effluent settlement. In particular it better describes the charging during periods of vacancy and Temporary Disconnection; the calculation of EWA; and the calculation of Trade Effluent volumes. JMCL highlighted a minor error in the text in the proposal. All agreed that this was a typo and the change was unanimously agreed by the Group.

MCCP050 – Change to 30 Day Vacancy Rule

AH advised that this proposal had been brought forward by Business Stream and invited JB to give some details to the background of this proposal. JB explained that currently the Market Code states that Licensed Providers are required to wait one calendar month to indicate that a property is vacant. He went on to say that there were instances where a property could be vacated one day and occupied the next. This proposal would create a fairer and more transparent Market. AH advised that the change would have no Central Systems impact. The TP unanimously approved this change.

5. Forward Plans

AH presented the Issues list with supporting document for information. It was highlighted that there had been a few changes to the presentation of the paper since the last meeting and it was hoped that this new format would give a better perspective on the individual issues.

Issues List

JB enquired if there was any further update on Issues 233, 234 and 236 which were new issues that had recently been added to the Issues List. HM explained that on investigating them new bugs had been identified and as a result they were scheduled to be included in the September 2010 Release. JMCL asked if this would affect RF and on being unsure of

their impact at that time HM agreed investigate their impact and to report back to the TP. BS suggested that an extra column could be added to detail the Impact on the Market.

AP106 CMA to provide further information on any new Issues and if these will affect RF
AP107 CMA to add additional column on Issues List paper with detail on the impact on the Market

Release Calendar

JB enquired if the CMA had any further information as to what and when Issues would be scheduled into the March 2011 Release. AH advised that, at this time, CMA were unable to provide further details as there were likely to be issues that would come out of the Commission Working Groups that would have an impact on issues to be scheduled for future software releases. However, the CMA is trying to make the process more efficient by doing initial impact assessments on issues at the point of identification.

Workplan

AH highlighted that the Data Working Groups were likely to start at the beginning of August and BS had previously agreed to Chair the initial meeting. AH took an action to confirm the date of the first Working Group.

AP108 AH to confirm a date for the first Data Working Group.

6. Participant Performance

AH confirmed that the Performance Statistics were produced quarterly, and were not due until the next TP meeting. The monthly CMA Business Indicators were included for information.

7. Any Other Business

FTP Sites

AH advised that the CMA SP had made recommendations to enhance the Participants FTP sites. Currently all Market Participants have their own FTP port, however the CMA SP would like to make changes that would mean all Market Participants would have sub folders under the CMA folder accessing via a single port. AH highlighted that this may require system changes for those Market Participants using automated processes. The CMA SP is currently finalising the proposal and the CMA will be looking to implement these changes by the end of July 2010.

Actions

Action	Subject	Update
<i>From the minute of the meeting of 18th February 2010</i>		
AP098 Scottish Water	JMcL to update OCCP026 following agreement reached at the 15 th TP meeting and re-issue for approval by the TP.	Complete
AP100 Scottish	JMcL to standardise the proposed Form K for	Complete

Action	Subject	Update
Water	OCCP028 and forward to CMA.	
AP101 CMA	Once OCCP028 is updated, CMA to forward to Commission for consultation and approval.	Complete
<i>From the minute of the meeting of 15th April 2010</i>		
AP104 CMA	CMA to look into projection and forward planning for the Issues List	Complete
AP105 CMA	AH to set up an ERRA workshop.	
<i>From the minute of the meeting of 17th June 2010</i>		
AP106 CMA	CMA to provide further information on new Issues and if these will affect RF.	
AP107 CMA	CMA to add additional column on Issues List paper detailing the Impact on the Market of new issues.	
AP108 CMA	CMA to confirm a date for the first Data Working Group.	