
Technical Panel Meeting, 17th February 2011

Approved Minute

Attendees

Brian Saunders (BS) - CMA (Chair)
James Bream (JB) - Business Stream
Jessie McLeman (JMCL) - Scottish Water
Amanda Hancock (AH) – CMA (TP Secretary)
Kevin Ensell (KE) – Osprey
Alastair Ross (AR) – Satec
Edgar Speak (ES) - Satec
Richard Khaldi (RK) - Commission

1. Minute

The minute of the meeting of 15th December 2010 was approved.

2. Actions and Administrative Update

AH provided an update on the action log.

AP117 was ongoing. Participants still to provide the CMA with Type 2 SPIDs that require removal from the Market.

AP119 would be closed at the meeting as the CMA had a paper for discussion in section 3.

AP120 is contingent on feedback from AP117 and is therefore ongoing.

AH confirmed that no Change Proposals had been withdrawn at or since the last TP meeting.

AH confirmed that a number of Change Proposals had been agreed since the last TP meeting, all of which will be implemented in the March 2011 Software Release. These are:

- OCCP030 De-Registration Process
- OCCP031 Changes to Process 28 and Form K
- MCCP040 Transfer Cancellations by Outgoing LP
- MCCP071 X, Y Flows
- MCCP072 T16 Effective Date & T005
- MCCP075 March Release Document Updates
- MCCP076 CMA Business Indicators
- MCCP077 New Connections – One Month Notice Rule
- MCCP078 Market Dataset – Minor Format Changes

AH confirmed that no new Commission Changes had been introduced since the last TP meeting.

AH confirmed that there had been no new Bulletins or Guidance Notes issued since the last TP meeting.

AH confirmed that there were some new TP Dates for Participants to consider.

3. Change Proposals in Progress

MCCP051 – Notification to Scottish Water of Changes in Vacancy Status

AH advised that the CMA had developed a report that would identify vacancy status changes for an interim period until such times as a transaction flow was developed which would notify Scottish Water of changes in vacancy status.

JB queried whether Scottish Water should get all changes (i.e. occupied to vacant as well as vacant to occupied). AH advised that the current report would not distinguish between the two and that if the TP wanted only the vacant to occupied then additional work would be required.

The TP agreed that the report was sufficient in its current form.

In relation to the flow, the TP requested additional information from the CMA in relation to what information would be passed to Scottish Water, and again whether this would be changes to vacant as well as to occupied. AH took an action to provide additional feedback to the TP.

AP140 – JMcl to update MCCP to support contextual change to support new report. CMA to provide support if required.

AP141 – CMA to provide additional feedback on the proposed introduction of a new flow for vacancy notification to Scottish Water.

MCCP052 – De-Registration Transaction Flows, and MCCP079 – De-Registration of New and Partial

AH advised that although MCCP079 was a new proposal, it was to be read in conjunction with existing proposal MCCP052 and as such had been brought forward to this part of the meeting.

MCCP052

AH discussed the CMA feedback and advised that the CSDs do not currently distinguish between disconnected and de-registered SPIDs. As such the current T015 transaction was sufficient for removing tradeable SPIDs from the Market. JMcl advised that the requirement for a flag to distinguish between the different types was to enable the Market Auditor to distinguish, and also it would be beneficial in relation to Scottish Water Performance Measures. As there is no current method of distinguishing between the two types of transaction, Scottish Water is penalised for late submission of de-registrations. JMcl commented that by their very nature, de-registrations are historical transactions and therefore Scottish Water is not able to meet current performance timescales.

BS commented that the two justifications are quite separate and should be considered as such. The issue of Scottish Water's performance was not an issue for the TP, but one which they must liaise with the Commission directly on.

JMcL took an action to update MCCP052 in line with discussions and re-submit to the TP for approval. AH asked whether this could be done off-line rather than waiting for the next TP meeting in April. The TP agreed this was a sensible approach.

AP142 JMcl to update MCCPP052 and forward to CMA for circulation and approval by TP.

MCCP079

AH talked through the CMA's proposal to do some further investigations in relation to how the Market could remove New and Partial SPIDs from the Market. JB asked if the script option that had previously been discussed was sufficient. AH advised that at this stage, it was unable to confirm and advised that the CMA were looking to investigate both System and script options for addressing this issue. The TP agreed that further work on this should progress.

AP143 CMA to investigation System and script options for removing New and Partial SPIDs from the Market.

MCCP053 – Enduring Rollover Solution

AH advised that all documentation had previously been circulated and discussed with Participants, and requested formal approval from the TP.

ES commented that this was a considerable piece of work and took the opportunity to thank the CMA, and indeed David Nicol for all his efforts on this piece of work.

The TP formally approved this MCCP and the CMA took an action to forward to the Commission for consultation and approval.

AP144 CMA to forward MCCP053 to the Commission for consultation and approval.

MCCP073 Changes to Legal Text for MCCP037

AH confirmed that following the last TP meeting, this proposal had been updated, and was presented to the TP for approval. The TP unanimously approved this proposal.

AP145 CMA to forward MCCP073 to the Commission for consultation and approval.

MCCP074 –Late Partial Escalation Process

AH confirmed that following the TP's rejection of this proposal at the last TP meeting, and based on feedback received by Participants, the CMA had re-drafted the proposal. In summary, in addition to the NaPs Report being issued to all Participants, each Participant would receive a report specific to them, which would highlight the action required. This proposal was unanimously approved by the TP.

AP146 CMA to forward MCCP074 to the Commission for consultation and approval.

4. New Change Proposals

MCCP080 – Charging at Vacant Supply Points

AH confirmed that this proposal was put forward by Scottish Water, and that the CMA had produced a document for discussion at the TP. AH highlighted in the first instance that the paper was drafted on the assumption that the change is appropriately agreed and that changes to the WCS are to be implemented. The CMA understand that this is not the case at present, but due to the sheer magnitude of the change, work was required to commence at the earliest possible opportunity should the change be approved.

KE noted his disappointment that the paper had been written as a fait a compli when in fact the principles had not yet been openly discussed with the Market. KE asked RK who was driving this proposal. RK confirmed that SW was proposing this charge as part of their Wholesale Charge Scheme. KE expressed concern that such a charge would be unrecoverable for LP's and would simply become debt.

AH then advised that given the potential size of the change, it should be noted that the normal sign off of the WCS (i.e. December/January) would not be sufficient for any implementation by April, and that the CMA would need to have defined user specification by June 2011 in order for them to impact assess the changes and provide a functional specification for the changes in time to meet the April 2012 requirement.

RK advised that the process for signing off the WCS is twofold requiring approval from both the Board of Scottish Water and the Commission. Given the Wholesale Charges Scheme cannot be approved by the Commission until the RPI figure for October is released, it would not be possible to sign off these changes without starting to plan for them now. However, the need to start implementation planning before sign off will mean that the Commission can note the risk of any possible delay in implementation at the point it was asked to approve Scottish Water's WCS.

JB asked what steps had been taken to date in relation to the principle of this MCCP, and whether the Commission would be looking to kick off any discussions on this. RK advised that it was indeed the Commissions intention to open up discussions with the Market in relation to this proposal; however nothing had been arranged at the time of this meeting.

KE added that it was Osprey's view that the policy discussion should take place before any decision to request CMA to undertake additional work or incur costs and to defer other vital change requests already in the work plan. AH commented that at this stage, there was a window of opportunity for those discussions to take place as the current MCCP does not provide sufficient information for it to progress matters with its Service Provider. At this stage, the CMA is asking Scottish Water to provide additional detail to ensure there is a defined user specification in relation to the proposed change.

RK took this on board, and added that feedback on this MCCP was welcome from all participants as early as possible, which could then be used to facilitate discussions.

AR queried what would happen in the event that the TP rejected this proposal. RK advised that in the event this happened, the Commission had the option to provide a Commission Change to the CMA to undertake the work, but that this was premature at this stage.

ES commented that in Satec's view this MCCP did not align with the Market Code and the spirit of the Market and principles of proportionality.

In summarising, BS asked Scottish Water to take away the CMA's initial paper with a view to providing the TP with a more detailed MCCP at the next meeting in June.

AP147 SW to provide a more detailed MCCP080 at the next TP meeting in June.

5. Forward Plans

Issues List

AH presented the Issues list with supporting document for information. AH highlighted that a number of Issues were scheduled to be closed by the CMA as many were from pre Market opening and others deemed to be no longer an issue. Participants had been given time to consider these issues, and to advise if there were any issues that they did not feel should be removed. As no feedback was received these issues would be removed from the Issues List moving forward.

AP147 CMA to remove previously advised issues from the Issues List.

Release Calendar

AH presented the Release Calendar with supporting documentation for information. AH noted that there had been significant change to the calendar in that it now provided proposals for consideration by the TP up to March 2013.

Workplan

AH presented the Workplan with supporting documentation for information.

6. Performance Statistics

Participant Performance

AH presented the Participant Performance statistics with supporting documentation for information.

CMA Business Indicators

AH presented the CMA statistics with supporting documentation for information.

7. Any Other Business

CMA Draft Budget

BS provided an update on the proposed CMA Budget for 2011_12 and confirmed that the initial draft had been approved by the Board. BS asked if the TP had any questions at

this time. RK asked if it was possible to break down the Staff Costs to Salary Staff Costs and Contract and Other Staff Costs. BS agreed to take this away and would confirm.

AP148 CMA to provide additional feedback on CMA Budget for 2011_12.

CMA Service Provision

AH advised that the CMA had now contracted with C&C Group to undertake development work, commencing with the September 2011 Release, and discussions were finalising with Logica to continue as the Operator.

Business Stream Request

JB requested that a management trainee he was working with internally be permitted to attend the next TP Meeting in April. The TP unanimously agreed that this was acceptable.

There being no other business, the meeting was closed.

Action	Subject	Update
<i>From the minute of the meeting of 21st October 2010</i>		
AP117 MPs	Market Participants to identify how many SPIDs there are within Type 2 category.	Ongoing
AP119 CMA	CMA to advise on the impact of an additional flag within the Central Systems to resolve the Type 1 issues for M CCP052	Ongoing
AP120 CMA	CMA to investigate the option to use a script to resolve the Type 2 issues in relation to M CCP052.	Ongoing
<i>From the minute of the meeting of 17th February 2011</i>		
AP140 Scottish Water	JMcL to update M CCP to support contextual change to support new report. CMA to provide support if required.	
AP141 CMA	CMA to provide additional feedback on the proposed introduction of a new flow for vacancy notification to Scottish Water.	
AP142 Scottish Water	JMcL to update M CCP052 and forward to CMA for circulation and approval by TP.	
AP143 CMA	CMA to investigation System and script options for removing New and Partial SPIDs from the Market.	
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