

**71st Technical Panel Meeting
Approved Minute**

Present

David Sigsworth (DS)– CMA – (TP Chair)
Amanda Hancock (AH) – CMA (TP Secretary)
Richard Lavery (RL) – Scottish Water
David Innes (DI) - Commission
Robin Donald (RD) – Castle
Ian Grundy (IG) – Pure Utilities
Fraser Gourlay (FG) – Earlsgate Water
Tony March (TM) – Wave
Mike Brindle (MB) – Water Plus Ltd
Paul Baker (PB) – Business Stream
Ewan Hardy (EH) – Lettermay
Tom May (TMV) – Veolia
Alastair Ross (AR) – Commercial Water Solutions

Apologies

Fiona Matheson (FM) - SWBS
Belinda Oldfield (BO) – Scottish Water
Janet Judge (JJ) – Affinity for Business

1. Introductions and Minute

AH advised that no comments had been received on the Minute. The Minute from 18 April 2019 was approved by the meeting.

2. Actions and Administrative Update

AH noted that AP459 was still outstanding. SW confirmed this week that this action was still ongoing. All other actions were complete.

AH noted that no proposals had been withdrawn or rejected since the last meeting. Three change proposals had been agreed as noted below. No proposals had been implemented.

- MCCP238 CSD0201 Update
- MCCP240 Discontinuation of Vacancy Admin Scheme
- OCCP061 Trade Effluent Changes to Form H

AH noted that there were no Commission Changes implemented or introduced since the last meeting.

One new Bulletin, BU129 in relation to the WICs Performance Reports had been published. AH noted that two Participants had highlighted an issue with the R5A performance measure, which assesses failures of an LP submission of a T007.1 for SS SPID Connections. The March Release had revised requirements in an attempt to

avoid undocumented references to the CMA database for exclusions and to more correctly identify which SS SPIDs should be excluded, which should stand alone only SS SPIDs. Unfortunately, the revised requirements failed to exclude SPIDs created as a pair where there is an associated WS SPID. There were a few hundred of these spurious failures, and as a result the CMA deployed a hot fix and re-ran the measures for March and April, which were the affected months.

No Guidance Notes had been issued since the last TP Meeting, and no new TP dates were proposed. AH did ask if Participants and the Commission could be mindful of these dates when arranging industry meetings as there had been some recent clashes which could hopefully be avoided. Currently, the TP meetings are scheduled up to December 2020. A copy of these can be found on the CMA's website.

3. Change Proposals in Progress

MCCP185 –Backdating SPID Deregistrations

AH noted that MCCP185 had been discussed with participants at the February and June MPF meetings and the proposal was a final summary of these discussions. AH also noted that the supporting documentation for this CP was issued early to allow participants sufficient time to circulate to their technical teams. AH asked if anyone had any feedback or comments on the proposal. No comments were received and DS asked if the proposal was approved. The meeting confirmed its approval and CMA would prepare final report and forward to WICs for consultation.

AP479 CMA to forward MCCP185 to WICs for consultation.

4. New Change Proposals

AH advised that there were no New Change Proposals at this time.

5. Forward Planning Report

AH noted that CMACPx181 had now been approved internally, however if any Participants have comments, please can you send this in to the CMA as soon as possible, but by the end of the month at the latest. We will endeavour to review and provide feedback and where appropriate make any changes.

AH advised that the new software supported widgets, and asked participants to have a think about any stats they would like to be shown on the front end. This could be anything from number of users currently on system, volume of transactions processed, current processing timescales. Any feedback should be submitted to the CMA.

AP480 Participants to provide CMA with any feedback on CMACPx181, or suggested widgets for the new look CS.

AH noted there were no changes to the Release Plan and no changes to the performance pot as Q1 charges had not yet been invoiced. AH confirmed that the date of the October Release would be the 24th October.

AH advised participants that there is likely to be a surplus from CMA Charges this year, and we require all participants to confirm where they pay by DD, are they happy for the refund to be sent to this account, or if paying by BACS could participants confirm bank details to the CMA.

AP481 All Participants to confirm bank details for any CMA surplus to be paid.

DS noted that the use of performance charge monies had been discussed both at TP/MPFs previously and also at the CMA Board. DS confirmed that the CMA now had some proposals from LPs and the Board has also been looking to develop some proposals. The CMA will keep Participants updated on the review process as things progress. It was hoped that the CMA could come back to the TP in Q3/4 with some recommendations.

TM asked whether there would be a remittance issued with any surplus repayments. AH confirmed there would.

6. Any Other Business

New Entrant Activity

AH advised that there was no movement on new entrant activity, however did note the Commission's letter in relation to license grants.

Name Change Activity

AH advised the meeting that we had now undertaken formal name changes in the Central Systems for both Water Plus Ltd (formerly United Utilities) and Water Plus Select Ltd (formerly Severn Trent Select).

WICS Consultation Update

DI advised that the next stage of the consultation would be out some time in July, slightly later than expected. A new timetable had been drafted up and will be noted in the consultation. It will cover market arrangements, gap site scheme, license fee's, acquisitions, consolidations and JVs, and the licensing process. TM asked if this would push the final decision back, DI confirmed that he did not believe it would. AH asked if the timetable could be shared with participants. DI confirmed that it would be issued with the consultation and could not be issued prior to this.

There being no further business, DS closed the meeting.

Action Summary

Action	Subject	Update
<i>From the minute of the 64th Meeting (26th April 2018)</i>		
AP459	WIC / SW looking at legal issues associated with the terminology.	Ongoing
<i>From the minute of the 71st Meeting (20th June 2019)</i>		
AP479	CMA to forward MCCP185 to WIC for consultation.	
AP480	Participants to provide CMA with any feedback on CMACPx181, or suggested widgets for the new look CS.	
AP481	All Participants to confirm bank details for any CMA surplus to be paid.	