

**78th Technical Panel Meeting
Approved Minute**

Present (via conference call)

David Sigsworth (DS)– CMA – (TP Chair)
Amanda Hancock (AH) – CMA (TP Secretary)
Jeremy Atkinson (JA) - CMA
David Innes (DI) – Water Commission
Ian Grundy (IG) – Pure Utilities
Ewan Hardy (EH) – Lettermay
Fraser Gourlay (FG) – Earls Gate Water
Alastair Ross (AR) – Commercial Water Solutions
Robin Donald (RD) – Castle
Fiona Matheson (FM) – Business Stream
Richard Lavery (RL) – Scottish Water
Michele Burns (MB) – Water Plus Ltd
Catriona Blair (CB) – Veolia
Tony March (TM) - Wave

Apologies

Tom May (TMV) - Veolia

1. Introductions and Minute

DS welcomed members to the TP, then handed over to AH to take participants through the meeting.

AH advised that no comments had been received on the minute, and as such the meeting confirmed the Minute from 18th June 2020 was approved by the meeting.

2. Actions and Administrative Update

AH advised that all actions were now complete.

AH noted that M CCP252 had been withdrawn by Scottish Water, and had been superseded by M CCP256 which is being presented at today's meeting. AH noted that O CCP068 has been agreed and will be implemented in September.

Two Commission changes, M CCP253-CC and M CCP254-CC relating to the Wholesale Charge Deferral Scheme were implemented on the 7th July 2020. There is one new Commission change, M CCP241-CC, which introduces a SPID assignment process.

One new bulletin, BU138, was published on the 10th July and covered the Wholesale Charge Deferral Scheme, along with pre-payment of wholesale charges.

No Guidance notes have been issued since the last meeting.

No comments were received from Participants on the proposed TP dates, and these have now been agreed. AH did note that the Chairman will be unable to attend the April 2021 meeting, and confirmed that the CMA bring in the Company Secretary, or another suitable alternative to chair this meeting.

3. Change Proposals in Progress

AH advised that there were no change proposals in progress at this time.

4. New Change Proposals

MCCP241-CC Assignment of SPIDs

AH advised that this change is being introduced as part of the WICS Market Review and introduces a process whereby Participants are able to transfer a subset / all of their SPIDs to another provider, including historical and future liabilities. This would be beneficial if an LP was looking to sell off part or all of their customer base, but was not exiting the Market.

IG asked for clarity on which liabilities would be covered in the historical element. DI confirmed that it would cover everything from wholesale to retail obligations and also operational responsibility.

No additional comments were received in the meeting. AH advised that this change would be delivered as part of the September 2020 Release.

AP503 CMA to prepare updated documentation to include MCCP241-CC in the September Release.

MCCP250 September 2020 CSD Drafting

AH advised that this was the standard release documentation consolidating the drafting for all approved changes and picking up any minor refinements to ensure Code documentation aligns with previously approved changes. Key highlights include additional clarification text on timings for performance measures; we have altered the validation on the new connections measure to ensure LPs are not penalised when SPIDs are deregistered during the window given to make SPIDs tradeable; we have also picked up any references to Schedule 29e and changed it to Section 29e to match the WICS and Legislative drafting.

No comments were received in the meeting and the group approved MCCP250.

AP504 CMA to prepare Final Report for MCCP250 and forward to WICS for consultation.

MCCP255 Discontinuation of the R11 Performance Measure

AH introduced this proposal and confirmed that it looks to withdraw the performance measures relating to rateable value as charging is now solely based on Live Rateable Value. The measure has now been run retrospectively looking at last FY and will no longer be required. It is proposed to remove this in the March 21 Release.

The meeting agreed that this was a sensible approach and as such were happy to approve MCCP255.

AP505 CMA to prepare Final Report for MCCP255 and forward to the Commission for Consultation.

MCCP256 TTRAN SPIDs

AH confirmed that this change was introduced by SW to ensure the current TTRAN / PPDISC could be applied correctly to all current scenarios.

RL confirmed that the temporary transfer process came into effect in 2017 and having experience of the process, there are a few scenario's that could not have been foreseen at the outset when the process was being developed. There are a small number of SPIDs that SW is unable to be correctly transfer, and the number of SPIDs is likely to grow. Current issues include application of the temporary transfer at a SPID level rather than to a core pair of SPIDs, having the ability to backdate the transfer up to 30 months and having the ability to deregister a SPID once it comes out of TTRAN.

FM confirmed that SWBS agrees with the proposal in principle but would like some additional time to review the proposal to understand the impact, and any knock on consequences it may have. RL confirmed that it was quite a technical proposal and extended his thanks to the CMA in supporting the preparation of the change. It was agreed that participants could take the proposal away to review and provide any feedback to the CMA by Friday 11th September. If no comments are received, the CMA will circulate the MCCP for offline approval by the meeting.

AP506 Participants to provide any feedback on MCCP256 to both CMA and Scottish Water by Friday 11th September.

AP506 Once all feedback has been collated, CMA to re-issue MCCP256 to the TP for approval offline.

5. Forward Planning Report

AH noted that CMACPx196 has now been approved, but has yet to go live. Participants will be provided with notice before the additional information goes live

on the CMA website. CMACPx198 and 199, which were additional services for Scottish Water, have now been delivered. These were RA's that allowed Scottish Water to make changes to Meter Networks and Meter DPID associations. CMACPx200 is another additional service for Scottish Water, and is linked to MCCP256 to allow them to delete Meter Networks to then make amendments, hopefully via transaction if possible but via RA if necessary.

The change proposals agreed at today's meeting will be scheduled into the March 2021 software Release.

AH advised that there are no changes to the Performance Charge Funds as no performance charges have been invoiced since the last meeting, and there has been no further expenditure since the last meeting.

AH clarified that the late payment table is a rolling table across the full financial year, but is reset at the start of each financial year.

No comments were received in the meeting.

6. Commission Update

Market Review

DI advised that a note was issued to participants reminding them of the deadline for consultation responses which is the 31st August. AH asked whether WICs had any indication of likely publication date for the review, and implementation timescales. DI confirmed that it would depend on the consultation responses.

FM asked whether WICS would look to postpone the implementation of Payment in Advance which was due to take effect from 1st October. DI advised that a delay should have been communicated to Participants.

AP507 DI to confirm that communication has been issued to the Market setting out the delay to implementation of the Payment in Advance changes.

IG asked whether WICS were looking for comments on all aspects under consideration as some areas looked to be finalised in the consultation document. DI stated that WICS would welcome comments from Participants on all aspects of the Review.

Covid-19 Update

DI advised that WICS had met with Scottish Government and SW and that they would issue a consultation imminently to seek the views of Market Participants. TM asked whether a decision has been made on whether the scheme would be extended. DI advised that no decision has been finalised yet. TM advised that the original scheme confirmed that notice would be provided by the 17th August if the scheme was being extended. DI took an action to clarify this.

AP508 DI to clarify the date by which notice should be provided to LPs on whether the WCDS would be extended.

AH asked if there were any common themes identified in the most recent Request for Information from LPs. DI advised that a number of LPs asked for further clarity on the unmetered water charges, and that they were currently in discussions with SW to provide additional clarification.

7. Any Other Business

License Transfer

AH confirmed that participants should have all been notified that Castle Water had undertaken a License Transfer with Cobalt Water.

There being no further business, DS closed the meeting.

Action Summary

Action	Subject	Update
<i>From the minute of the 77th Meeting (18 June 2020)</i>		
AP500	CMA to prepare updated Market Code for publication in relation to MCCP253-CC	Complete
AP501	CMA to prepare Final Report for OCCP068 and forward to the Commission for Consultation.	Complete
AP502	CMA to provide clarification on Late Payment table in the Forward Planning Report.	Complete
<i>From the minute of the 78th Meeting (20 August 2020)</i>		
AP503	CMA to prepare updated documentation to include MCCP241-CC in the September Release.	
AP504	CMA to prepare Final Report for MCCP250 and forward to WICS for consultation.	
AP505	Participants to provide any feedback on MCCP256 to both CMA and Scottish Water by Friday 11 th September.	
AP506	Once all feedback has been collated, CMA to re-issue MCCP256 to the TP for approval offline.	
AP507	DI to confirm that communication has been issued to the Market setting out the delay to implementation of the Payment in Advance changes.	
AP508	DI to clarify the date by which notice should be provided to LPs on whether the WCDS would be extended.	