

**84<sup>th</sup> Technical Panel Meeting  
Approved Minute**

**Present (via conference call)**

David Sigsworth (DS) – CMA – (TP Chair)  
Amanda Hancock (AH) – CMA (TP Secretary)  
Jeremy Atkinson (JA) - CMA  
Fraser Gourlay (FG) – Earls Gate Water  
Ian Grundy (IG) – Pure Utilities  
Cosmin Diaconita (CD) – WICS  
Robin Donald (RD) – Castle  
Matthew Glover (MG) – Wave  
Richard Lavery (RL) – Scottish Water  
Neil Hemmings (NH) – Scottish Water  
Ewan Hardy (EH) – Lettermay  
Steve Williams (SW) – Water Plus Ltd  
Stewart Yardley (SY) – CBW  
Roger Green (RG) – Brightwater  
Paul Baker (PB) - SWBS

**Apologies**

Catriona Blair (CB) – Veolia  
Alastair Ross (AR) – Commercial Water  
Fiona Matheson (FM) - SWBS

**1. Minute**

AH advised that no comments had been received on the minute, and there were no comments received in the meeting. The minute from 17 June 2021 was approved by the meeting.

**2. Actions and Administrative Update**

AH advised that all actions from the June meeting were now complete. Final Reports for MCCP261 and 263 had been prepared and consultation was now complete.

AH noted that there were no proposals withdrawn or rejected since the last meeting. Two change proposals had been agreed, MCCP261 and MCCP263. There were no Commission changes introduced or implemented since the last meeting, however a Commission Change will be required to update the Code documentation considering changes to the WCDS II scheme. WICS currently drafting this, and it will be issued in due course.

AH noted no new Bulletins or Guidance Notes had been issued since the last meeting. New dates have now been agreed for the Technical Panel.

**3. Change Proposals in Progress**

No change proposals in progress at this time.

#### 4. New Change Proposals

##### **MCCP224 SPID Address Ownership**

AH advised that this MCCP had been brought forward from the MPF following agreement by the meeting. The TP was asked for any additional comments on whether the TP should vote on the proposal. No comments were forthcoming, and the meeting unanimously approved this proposal.

**AP521 CMA to prepare Final Report and forward MCCP224 to WICS for consultation.**

##### **OCCP069 SPID Address Ownership**

AH advised that this OCCP had been brought forward from the MPF following agreement by the meeting. The TP was asked for any additional comments on whether the TP should vote on the proposal. No comments were forthcoming, and the meeting unanimously approved this proposal.

**AP522 CMA to prepare Final Report and forward OCCP069 to WICS for consultation.**

##### **MCCP262 CSD Drafting for September 2021 Release**

AH advised that this MCCP had been brought forward from the MPF following agreement by the meeting. The TP was asked for any additional comments on whether the TP should vote on the proposal. No comments were forthcoming, and the meeting unanimously approved this proposal.

**AP523 CMA to prepare Final Report and forward MCCP262 to WICS for consultation.**

#### 5. Forward Planning Report

AH highlighted that four internal CMACPx's had now been delivered CMACPx213, 214, 215 and 216.

Two new CMACPx's had been introduced CMACPx217 looks to make tweaks to the KPI reports on the CMA website to align them more closely with the Market Performance Measures. CMACPx218 is an internal update to the ARM system that it utilised for undertaking the Market Audit.

AH advised that £56k had been invoiced for Q1 performance measures, and also highlighted again that the R10 performance measures will be reintroduced from 1<sup>st</sup> October 2021.

AH also noted that discussions had recommenced with Deloitte on the Long Unread Meter projected that had been initiated prior to the Covid 19 pandemic last year. The CMA was keen to understand whether participants felt that now was the right time to recommence this work given there would be a resource impact on them. The majority of LPs in the meeting felt that it was now appropriate to recommence this work. MG asked whether it would be appropriate for Deloitte to have a briefing session with some updated data and

provide a recap to the Market on the purpose of the project. It would also be an opportunity for LPs to understand what would be required of them as part of the project. JA advised that the key purpose was to understand the reasons for variations in performance between LPs, but that using last years data was unlikely to be helpful due to the impact of Covid. However, a recap for the meeting on last year's presentation would be beneficial.

**AP524 CMA to invite Deloitte to the October MPF to present to the group on the meter read analysis project.**

**6. Commission Update**

CD advised that most LPs had now written to WICS indication whether they would be signing up to the new License Conditions. CD would chase the remaining LPs for feedback.

CD confirmed that WICS is currently working on updated Code drafting to align with current policy decisions.

**7. Any Other Business**

No AOB had been raised, and there was none raised in the meeting.

There being no further business, DS closed the meeting.

**Action Summary**

Action	Subject	Update
<b><i>From the minute of the 83<sup>rd</sup> Meeting (17 June 2021)</i></b>		
<b>AP519</b>	CMA to prepare Final Report and forward MCCP261 to WICS for consultation.	Complete
<b>AP520</b>	CMA to prepare Final Report and forward MCCP263 to WICS for consultation.	Complete
<b><i>From the minute of the 84<sup>th</sup> Meeting (19 August 2021)</i></b>		
<b>AP521</b>	CMA to prepare Final Report and forward MCCP224 to WICS for consultation.	
<b>AP522</b>	CMA to prepare Final Report and forward OCCP069 to WICS for consultation.	
<b>AP523</b>	CMA to prepare Final Report and forward MCCP262 to WICS for consultation.	
<b>AP254</b>	CMA to invite Deloitte to the October MPF to present to the group on the meter read analysis project.	