

**85<sup>th</sup> Technical Panel Meeting  
Approved Minute**

**Present (via conference call)**

David Sigsworth (DS)– CMA – (TP Chair)  
Amanda Hancock (AH) – CMA (TP Secretary)  
Jeremy Atkinson (JA) - CMA  
Fraser Gourlay (FG) – Earls Gate Water  
Ian Grundy (IG) – Pure Utilities  
Andrea Mancini (AM) - WICS  
Cosmin Diaconita (CD) – WICS  
Robin Donald (RD) – Castle  
Matthew Glover (MG) – Wave  
Stephen McIntosh (SM) - SWW  
Ewan Hardy (EH) – Lettermay  
Steve Williams (SW) – Water Plus Ltd  
Ben Storrie (BS) – CBW  
Fiona Matheson (FM) - SWBS  
Alastair Ross (AR) – Commercial Water

**Apologies**

Catriona Blair (CB) – Veolia  
Richard Lavery (RL) – Scottish Water

**1. Minute**

AH advised that one comments had been received on the minute, and this was shown in track changes on the minute for approval. No other comments were received in the meeting. The updated minute from 19<sup>th</sup> August 2021 was approved by the meeting.

**2. Actions and Administrative Update**

AH advised that all actions from the August meeting were now complete. Final Reports for MCCP224, MCCP262 and OCCP069 had been prepared and the consultations were now complete, and Deloitte had presented at the MPF meeting earlier.

AH noted that there were no proposals withdrawn or rejected since the last meeting. Three change proposals had been agreed, MCCP262, MCCP224 and OCCP069. Six change proposals had been implemented with the September Release, MCCP259, MCCP260, MCCP261, MCCP262, MCCP263 and MCCP270.

There was one Commission change implemented, MCCP268-CC. since the last meeting. No new Commission changes have been introduced.

AH noted one new Bulletin, BU148, and no new Guidance Notes had been issued since the last meeting. No changes to Technical Panel meeting dates.

**3. Change Proposals in Progress**

No change proposals in progress at this time.

#### 4. New Change Proposals

##### **MCCP269 Multiple UPRN's**

AH advised that this MCCP had been brought forward from the MPF following agreement by the meeting. The TP was asked for any additional comments on whether the TP should vote on the proposal. No comments were forthcoming, and the meeting unanimously approved this proposal.

**AP525 CMA to prepare Final Report and forward MCCP269 to WICS for consultation.**

##### **MCCP271 SPID Transfer Cancellations**

AH advised that this MCCP had been brought forward from the MPF following agreement by the meeting. The TP was asked for any additional comments on whether the TP should vote on the proposal. No comments were forthcoming, and the meeting unanimously approved this proposal.

**AP526 CMA to prepare Final Report and forward MCCP271 to WICS for consultation.**

#### 5. Forward Planning Report

AH highlighted that two internal CMAPx's had been approved CMAPx217 and CMAPx218.

One new CMAPx had been introduced, CMAPx219, and follows on from the Pure paper looking to introduce validation to stop LPs ability to delete a T or S read. SMCI raised a concern that SWW may have with this CP in relation to backdating disconnections and deregistrations. AH agreed to take the matter offline and discuss with SWW directly. If there were any outstanding issues, they would come back to the meeting.

AH confirmed the scope for the March 22 release had been agreed, and that the project had kicked off.

AH advised that the technology refresh phase 3 had been added to the financial table in anticipation of the next tranche of funding being requested at the November Board. The project is on track and work is currently focussing on the new database and integrating the ISC. The July Board approved funding for the lessons learned project for the Measures Working Group. The bulk of the project is complete, with a few final reports and workshops remaining. Quarter 2 performance charges have been invoiced (£79k). AH finally highlighted again that the R10 performance measures have now been reintroduced as of 1<sup>st</sup> October 2021.

#### 6. Commission Update

AM advised that all Directions had been issued for those LPs signing up to the new voluntary measures. AM also advised that work was ongoing in relation to the Market Health checker and WICs would be looking to appoint someone who would look to scope out the service.

AM noted that WICS looked forward to engaging with the SSG moving forward.

## 7. Any Other Business

AH advised that two License Transfers had been completed since the last meeting. NWGB had transferred to AWB, and Source for Business and SSWB had both transferred into Pennon Water.

There being no further business, DS closed the meeting.

### Action Summary

Action	Subject	Update
<b><i>From the minute of the 84<sup>th</sup> Meeting (19 August 2021)</i></b>		
<b>AP521</b>	CMA to prepare Final Report and forward MCCP224 to WICS for consultation.	Complete
<b>AP522</b>	CMA to prepare Final Report and forward OCCP069 to WICS for consultation.	Complete
<b>AP523</b>	CMA to prepare Final Report and forward MCCP262 to WICS for consultation.	Complete
<b>AP524</b>	CMA to invite Deloitte to the October MPF to present to the group on the meter read analysis project.	Complete
<b><i>From the minute of the 85<sup>th</sup> Meeting (21 October 2021)</i></b>		
<b>AP525</b>	CMA to prepare Final Report and forward MCCP269 to WICS for consultation.	
<b>AP526</b>	CMA to prepare Final Report and forward MCCP271 to WICS for consultation.	