

**89th Technical Panel Meeting
Approved Minute**

Present (via conference call)

Derek Ellery (DE) – Jurit (Acting TP Chair)
Amanda Hancock (AH) – CMA (TP Secretary)
Jeremy Atkinson (JA) - CMA
Jonathon Astley (JOS) – Pure Utilities
Cosmin Diaconita (CD) – WICS
Andrea Mancini (AM) - WICS
Robin Donald (RD) – Castle
Ben Storrie (BS) – CBW
Paul Baker (PB) - SWBS
Richard Lavery (RL) – Scottish Water
Catriona Blair (CB) – Veolia
Mark Whittal (MW) – Water Plus Ltd
Roger Green (RG) – Brightwater
Lewis McCart (LMcC) - ADSM
Brianna Kearney (BK) – Everflow
Emily Jerrome (EJ) – Water2Business

Apologies

David Sigsworth (DS)– CMA – (TP Chair)
Matthew Glover (MG) – Wave
Fiona Matheson (FM) - SWBS
Alastair Ross (AR) – Commercial Water
Ewan Hardy (EH) – Lettermay

1. Minute

AH advised that no comments had been received on the minute. No other comments were received in the meeting. The minute from 16 June 2022 was approved by the meeting.

2. Actions and Administrative Update

AH advised that AP534 and AP535 were both complete. No change proposals had been withdrawn or rejected since the last meeting. AH confirmed that MCCP279 (Removal of RV) had been agreed and would be implemented as part of the March 23 Release. AH also advised that a new Operational Code had been published on 15th June 2022 including OCCP069, 070 and 071.

No new Commission changes had been implemented or introduced since the last meeting.

AH noted no new Bulletins had been issued in relation to the Software Release note, however one new Guidance Note, GU011 – Transfer Process Guidance has been issued. AH added that hopefully this would be helpful. Any feedback on the document would be helpful. AH added that there were some additional Technical Panel meeting dates for 23/24 which were highlighted in bold. There was also a proposed change to the date for the October 22 meeting date. Rather than the 20th of October, the meeting will now take place on the 13th of October.

3. Change Proposals in Progress

MCCP278 HVI Security

AH introduced this proposal noting that it had been discussed at the MPF meeting in April. This CP was being introduced to ensure the Central Systems remains secure, this was being more widely introduced across other industries.

No questions were raised in the meeting, and the proposal received unanimous support from the Market. AH confirmed this would be introduced in the September Release.

AP536 CMA to prepare Final Report and forward MCCP278 to WICS for consultation.

4. New Change Proposals

No new change proposals

5. Forward Planning Report

AH advised that CMACPx219 had now been formally withdrawn. CMACPx229 had been approved, this will improve the transfer process on the LVI. Any data items that are not required will be greyed out on the screen to advise the user they are not needed.

CMACPx231 is new and collates any party issues for the September release. This includes the removal of the WCDS RA which is no longer required, the number of returns for the search field will increase from 250 to 500 and some administrative updates for delegated authorities. There is a table setting out all the changes, if there are any comments or concerns, please get in touch with the CMA.

CMACPx232 is also new and looks to add connection dates to two historical SPIDS that do not have them at present. This has been discussed with SWW, and there is no impact on them, or LPs. This will be implemented prior to the Tech Refresh project in early July.

CMACPx235 Access and Security looks to introduce Azure AD to implement multi-factor authentication in the system. At present, it will be rolled out to CMA DA's, but this is likely to be rolled out wider in the coming months provided there is no adverse impact on users. This is becoming common practice across multiple industries and the CMA is keen to progress this. The meeting agreed this was good practice and supported the change.

CMACPx236 Settlement Archiving looks to remove settlement reports older than 7 years from the system. This should improve the efficiency of the system. The data will still be available but would need to be requested via enquiries. EJ asked whether these requests would be chargeable. AH confirmed that this should not be the case but would confirm in due course. The Additional Services schedule will be updated accordingly, and AH will raise the issue of charging. RD asked what delay would be introduced because of this change. AH would endeavour to get timescales and include them in the CP.

AP537 CMA to confirm if there would be a cost to Participants who required settlement reports older than 7 years once the data is archived off system.

AP538 CMA to confirm what the timescale was likely to be for accessing any archived data.

AH confirmed several CPs had now been added to the Release Calendar, and AH highlighted that MCCP279 had been pushed out to March 23 from September.

AH noted no change to the performance charge financials, however highlighted that the SSG would likely be looking to request funds for the Market Health Check scoping work required. The Market Health Checker has not yet been appointed, but the SSG will commence the drafting in the interim.

6. Water Commission Update

CD confirmed that Consumer Scotland had updated the Market on the current position with the Market Health Checker. In a similar note WICS had published a consultation document on the Temporary Suspension of Retail License Applications.

Given the importance of the Market Health Checker to the Market, including the operational financial capability, WICS felt it prudent to suspend any new or existing applications until this process was fully implemented. CD invited comments from Participants by the 6th July.

7. Any Other Business

Audit

AH noted that the Market Audit results will be issued shortly, and we ask that responses are received by the 15th of July. There were some delays in getting the initial information, and AH asked that Participants be mindful of this deadline when reviewing their results.

There being no further business, DE closed the meeting.

Action Summary

Action	Subject	Update
<i>From the minute of the 88th Meeting (21 April 2022)</i>		
AP534	CMA to prepare Final Report and forward OCCP070 to WICS for consultation.	Complete
AP535	CMA to prepare Final Report and forward MCCP279 to WICS for consultation.	Complete
<i>From the minute of the 89th Meeting (16 June 2022)</i>		
AP536	CMA to prepare Final Report and forward MCCP278 to WICS for consultation.	Complete
AP537	CMA to confirm if there would be a cost to Participants who required settlement reports older than 7 years once the data is archived off system.	Superseded, CPx now withdrawn
AP538	CMA to confirm if what the timescale was likely to be for accessing any archived data	Superseded, CPx now withdrawn