

**88th Technical Panel Meeting
Minute for Approval**

Present (via conference call)

David Sigsworth (DS)– CMA – (TP Chair)
Amanda Hancock (AH) – CMA (TP Secretary)
Jeremy Atkinson (JA) - CMA
Fraser Gourlay (FG) – Earls Gate Water
Ian Grundy (IG) – Pure Utilities
Jonathon Astley (JOS) – Pure Utilities
Cosmin Diaconita (CD) – WICS
Robin Donald (RD) – Castle
Matthew Glover (MG) – Wave
Ben Storrie (BS) – CBW
Richard Lavery (RL) – Scottish Water
Catriona Blair (CB) – Veolia
Fiona Matheson (FM) - SWBS
Alastair Ross (AR) – Commercial Water
Gail Walker (GW) – CAS
Katy Haigh (KH) – CAS
David Morris (DM) – Water Plus Ltd
Brianna Kearney (BK) – Everflow
Syndiso Bango-Dube (SBD) – WSL

Apologies

Andrea Mancini (AM) - WICS
Ewan Hardy (EH) – Lettermay
Fraser Gilroy (FGi) – IBW

1. Minute

AH advised that no comments had been received on the minute. No other comments were received in the meeting. The minute from 17 February 2022 was approved by the meeting.

2. Actions and Administrative Update

AH advised that AP532 and AP533 were both complete. AH noted that MCCP277 was withdrawn and replaced with an OCCP071 had now been agreed. MCCP276 had been agreed and would be delivered as part of the September Release. OCCP071 had been agreed and would be implemented at the next release of the Operational Code. MCCP224, MCCP269, MCCP271 and MCCP272 had all been implemented with the March Release.

No new Commission changes had been implemented or introduced since the last meeting.

AH noted one new Bulletin (BU152) had been issued in relation to the Software Release note. No new Guidance Notes had been issued, however AH advised that one would be issued in May to support LPs understanding of the recent changes to the Transfer Process and erroneous transfers. No changes to Technical Panel meeting dates, although new provisional dates would be put forward at the next meeting.

3. Change Proposals in Progress

No change proposals in progress at this time.

4. New Change Proposals

OCCP070 Engaging with Customers to understand future needs

Following an update to OCCP070 as discussed at the MPF meeting, no further comments or questions were raised and the meeting approved the OCCP.

AP534 CMA to prepare Final Report and forward OCCP070 to WICS for consultation.

MCCP279 Discontinuation of RV

This CP had been passed by the MPF for approval at the TP meeting. No further comments or questions were raised and the meeting approved this MCCC.

AP535 CMA to prepare Final Report and forward MCCP279 to WICS for consultation.

5. Forward Planning Report

AH proposed that CMAPx219 be permanently withdrawn as its introduction would create an issue for SWW whereby it would be unable to remove SPIDs from the Market where a transfer read was present. RL added that SWW had no issue in principle with what the CP was trying to achieve, however felt it would be inappropriate to introduce the change if it meant that SWW could not remove a SPID from charge that was requested by the LP and the customer. AH further added that there had been just over 1,200 T reads removed since 2015, a third of these were part of the PSS Contract where both LPs were in agreement with their removal meaning just over 800 were deleted in the 7 year period. The meeting was supportive of its withdrawal; however, LPs were reminded that changes to both the date of the read and the value of the read can be changed via retrospective amendment so there was very little need to delete these reads.

CMACx227 and CMAPx228 were approved and would be scheduled into a future release. CMAPx229 was new and was introduced following discussion at the transfer working group to assist participants when identifying what information was required on the transfer request. Any comments or questions would be welcome from participants.

AH noted that the Tech Refresh project was going well and was on track for delivery in July. This would be seamless for LPs, but if anyone had any questions, please get in touch.

6. Water Commission Update

CD advised that WICS would be organising a session on Financial Resilience in the next few weeks. CD commented that they were looking forward to receiving the SSG's recommendations on the appointment of the Market Health Checker.

7. Any Other Business

DS noted that this would be Ian Grundy's last meeting as he was stepping back from the Technical Panel, although would still be involved in the Market through his roles on both

the CMA Board and the SSG. DS thanked Ian for all his efforts and contributions at these meetings, noting he has been a valuable member of the group.

There being no further business, DS closed the meeting.

Action Summary

Action	Subject	Update
<i>From the minute of the 87th Meeting (17 February 2022)</i>		
AP532	CMA to amend M CCP277 to an OCCP and re-submit to WIC for consultation.	Complete
AP533	CMA to prepare Final Report and forward M CCP272 to WICS for consultation.	Complete
<i>From the minute of the 88th Meeting (21 April 2022)</i>		
AP534	CMA to prepare Final Report and forward OCCP070 to WICS for consultation.	Complete
AP535	CMA to prepare Final Report and forward M CCP279 to WICS for consultation.	Complete