

**91<sup>st</sup> Technical Panel Meeting  
Approved Minute**

**Present (via conference call)**

David Sigsworth (DS) – CMA – (TP Chair)  
Amanda Hancock (AH) – CMA (TP Secretary)  
Jeremy Atkinson (JA) - CMA  
Alastair Ross (AR) – Commercial Water  
Fiona Matheson (FM) - SWBS  
Robin Donald (RD) – Castle  
Brienne Kearney (BK) – Everflow  
Matthew Glover (MG) – Wave  
Ben Storrie (BS) – CBW  
Richard Lavery (RL) – Scottish Water  
Matthew McLeod (MM) – Waterscan  
Catriona Blair (CB) – Veolia  
Jonathon Astley (JAS) – Pure Utilities  
Mark Whittal (MW) – Water Plus Ltd

**Apologies**

Emily Jerrome (EJ) – Water2Business  
Fraser Gourlay (FG) – Earlsgate  
Cosmin Diaconita (CD) – WICS

**1. Minute**

AH advised that no comments had been received on the minute. The minute from 18 August 2022 was approved by the meeting.

**2. Actions and Administrative Update**

AH advised that AP539-542 were all ongoing, and that AP543 and 544 were now complete.

No change proposals had been withdrawn or rejected since the last meeting. AH confirmed that M CCP266 and M CCP283 were both implemented with the September Release.

No new Commission changes had been implemented or introduced since the last meeting.

AH noted two new Bulletins BU154 Declaration of Bank Holiday and BU155 Software Release 7.1 had been issued in September. No new Guidance Notes had been issued.

There were no changes to the MPF / TP dates.

**3. Change Proposals in Progress**

No Change proposals in progress

**4. New Change Proposals****OCCP072 Gap Site Process Amendments**

AH noted that this CP had been brought over from the MPF and asked the meeting to approve this change. The meeting unanimously approved the change. AH to prepare the Final Report and submit to WICs for consultation.

**AP545 CMA to prepare the Final Report for OCCP072 and forward to WICS for consultation.**

**MCCP284 Financial Resilience**

AH noted that this CP had been brought over from the MPF with the change noted to remove any reference to the Market Health Checker as part of the process. AH then asked the meeting to approve this change. The meeting unanimously approved the change. AH to prepare the Final Report and submit to WICS for consultation.

**AP546 CMA to prepare the Final Report for MCCP284 and forward to WICS for consultation.**

**5. Forward Planning Report**

AH advised that CMACPx231 had now been delivered with the September Release. CMACPx238 and CMACPx239 were additional services and had now both been delivered. CMACPx240 had now been approved and CMACPx241 and CMACPx243 were both new. CMACPx241 picked up an party issues and CMA tracker issues to be delivered in the March 23 release, and the CMACPx243 looked to remove an SAA third party report from the Central System as it was no longer being used by the Market. This will reduce future development and testing work required in future releases. If anyone has any questions, please feel free to contact the CMA. RL asked if SWW could have a discussion offline on some of the proposed issues.

AH confirmed that £154k had been invoiced and collected in performance charges, with no further approval of any expenditure by the CMA Board.

**6. Water Commission Update**

AH noted following a discussion with WICS prior to the meeting, there was nothing of note to mention in the meeting.

**7. Any Other Business**

No AOB had been raised prior to the meeting, and no AOB was raised in the meeting.

There being no further business, DS closed the meeting.

**Action Summary**

Action	Subject	Update
<i>From the minute of the 90<sup>th</sup> Meeting (18 August 2022)</i>		
<b>AP539</b>	CMA to prepare the Final Report for MCCP264 and forward to WICS for consultation.	Complete
<b>AP540</b>	CMA to prepare the Final Report for MCCP280 and forward to WICS for consultation.	Complete
<b>AP541</b>	CMA to prepare the Final Report for MCCP281 and forward to WICS for consultation.	Complete
<b>AP542</b>	CMA to prepare the Final Report for MCCP285 and forward to WICS for consultation.	Complete
<b>AP543</b>	CMA to walk SWW through the proposed changes from version B.4 of MCCP266 and provided their concerns had all been addressed,	Complete

Action	Subject	Update
	the CMA should prepare the Final Report for MCCP266 and forward to WICs for consultation.	
<b>AP544</b>	CMA to prepare the Final Report for MCCP283 and forward to WICs for consultation.	Complete
<b><i>From the minute of the 91<sup>st</sup> Meeting (27 October 2022)</i></b>		
<b>AP545</b>	CMA to prepare the Final Report for OCCP072 and forward to WICS for consultation.	
<b>AP546</b>	CMA to prepare the Final Report for MCCP284 and forward to WICS for consultation.	