

92nd Technical Panel Meeting Approved Minute

Present (via conference call)

David Sigsworth (DS) – CMA – (TP Chair)
Amanda Hancock (AH) – CMA (TP Secretary)
Jeremy Atkinson (JA) - CMA
Richard Lavery (RL) – Scottish Water
Robin Donald (RD) – Castle
Fraser Gourlay (FG) – Earlsgate
Cosmin Diaconita (CD) – WICS
Andrea Mancini (AM) – WICS (Part)
Jonathon Astley (JAS) – Pure Utilities
Emily Jerrome (EJ) – Water2Business
Ben Storrie (BS) – CBW
Matthew Glover (MG) – Wave
Mark Whittal (MW) – Water Plus Ltd
Brianna Kearney (BK) – Everflow
Fiona Matheson (FM) - SWBS
Catriona Blair (CB) – Veolia
Matthew McLeod (MMcL) – Waterscan

Apologies

Alastair Ross (AR) – Commercial Water
Roger Green (RG) - Brightwater

1. Minute

AH advised that no comments had been received on the minute. The minute from 27 October 2022 was approved by the meeting.

2. Actions and Administrative Update

AH noted that all actions were complete.

No change proposals had been withdrawn or rejected since the last meeting. AH confirmed that no change proposals had been agreed or implemented and there were no new Commission changes implemented or introduced since the last meeting.

AH did note that WICS had raised concerns around some recently approved changes not having the customer impact noted on them. AH clarified that some of these CPs had commenced their journey prior to the amendment of the form, however AH would endeavour to add a note on the customer impact on the Final Reports. Any proposals moving forward would be on the new form (Version 3.0) which is on the CMA website.

GW welcomed this, noting that it was important for the Market to articulate where there is an impact on the consumer as a result of a change, whether that be positive or negative.

AH noted no new Bulletins or Guidance Notes had been issued since the last meeting. Finally, AH noted that as requested by the Chairman, there is a proposed change to the April 2023 MPF / TP meeting bringing it forward by a week. The meeting will now be on Thursday the 13th April 2023 rather than the 20th as previously noted.

3. Change Proposals in Progress

No Change proposals in progress

4. New Change Proposals

MCCP286 Cyber Essentials

AH confirmed that the CMA had updated this CP following discussions at the last MPF meeting and this updated CP is presented as the final version for approval.

EJ asked if she could send some questions through as W2B's parent company had some questions around the certification. AH confirmed that she would respond once they had been received.

BS asked when in March the obligation would kick in. AH confirmed it would be the 31st March 2023.

There being no further comments, the meeting was asked to approve this CP, and the proposal was duly approved. CMA to forward the CP and Final Report to WICS for consultation.

AP547 CMA to prepare the Final Report for MCCP286 and forward to WICS for consultation.

MCCP287 SW SPID Address Changes

AH noted that this CP had been updated following discussions at the last MPF meeting and asked the meeting to approve this change.

RL noted one minor typo that would need to be corrected to the legal drafting now that the special characters had been removed. AH would remove this from the CP prior to forwarding on to WICS if approved by the meeting. The meeting unanimously approved the change. AH to prepare the Final Report and submit to WICS for consultation.

AH also asked where SWW was looking to remove the free descriptor from various transactions, was it SWW's intention that any residual data be removed as part of the change. RL confirmed that this would be their intention.

AP548 CMA update the CP as agreed, and prepare the Final Report for MCCP287 and forward to WICS for consultation.

MCCP289 Volume Conversion Factor

AH noted that this CP had been brought over from the MPF for approval by the meeting.

The meeting unanimously approved the change. AH to prepare the Final Report and submit to WICS for consultation. AH noted due to the timing of the change in WCS, this change would be introduced as a stand alone change once it had gone through the formal consultation process.

AP549 CMA to prepare the Final Report for MCCP289 and forward to WICS for consultation.

MCCP291 Adding the LP Org ID to the T008

AH noted that this CP had been brought forward from the MPF for approval by the meeting. AH had updated the CP to include the customer benefits in section B.2.D and submitted the CP for approval by the meeting.

The meeting unanimously approved the change. AH to prepare the Final Report and submit to WICS for consultation. This CP would be delivered, subject to consultation, in the September 2023 Release.

AP550 CMA to prepare the Final Report for MCCP291 and forward to WICS for consultation.**MCCP292 Gap Site Process Improvements**

AH noted that this CP had been brought forward from the MPF for approval by the meeting.

The meeting unanimously approved the change. AH to update the minor typo as agreed in the MPF and prepare the Final Report and submit to WICS for consultation.

AH also asked RL if they had a date in mind for the implementation of this, and OCCP072. RL was unsure but would confirm in due course.

AP551 CMA to prepare the Final Report for MCCP292 and forward to WICS for consultation.**5. Forward Planning Report**

AH advised that CMAPx238 had now been delivered. CMAPx241 and 243 had been approved and would be delivered with the March 2023 Release.

CMAPx245 was new and was one AH wanted to pick up with the meeting. AH noted that whilst this was an additional service for SWW, the CMA was keen to ensure LPs were aware of the potential impact on their systems and processes. This CP relates to the updating of LRV following the reassessment from April 2023. The CMA has been asked to trigger all T012.7 transactions on behalf of Scottish Water, to ensure the most accurate date gets into the Central Systems as soon as possible. AH noted that the CMA hopes to undertake this work on the weekend of 1st / 2nd April 2023, and will trigger a number of LP transactions to allow LPs to update the data in their systems.

AH asked if any Participants had any comments / questions, could they please come back to the CMA before the Christmas break.

AH confirmed that there were no charges collected by the CMA into the performance pot since the last meeting, and no further approval of any expenditure by the CMA Board.

6. Water Commission Update

CD confirmed there were no material updates from WICS at this time. No questions were raised for WICS

7. Any Other Business

AH confirmed that since the last meeting, there has been a SPID assignment between Blue Business Water and Brightwater, and a License Transfer had taken place between Everflow and Lettermay. Lettermay had now formally exited the Market.

No further AOB had been raised and there being no further business, DS wished the meeting a happy Christmas and closed the meeting.

Action Summary

Action	Subject	Update
<i>From the minute of the 90th Meeting (18 August 2022)</i>		
AP539	CMA to prepare the Final Report for MCCP264 and forward to WICs for consultation.	Complete
AP540	CMA to prepare the Final Report for MCCP280 and forward to WICs for consultation.	Complete
AP541	CMA to prepare the Final Report for MCCP281 and forward to WICs for consultation.	Complete
AP542	CMA to prepare the Final Report for MCCP285 and forward to WICs for consultation.	Complete
AP543	CMA to walk SWW through the proposed changes from version B.4 of MCCP266 and provided their concerns had all been addressed, the CMA should prepare the Final Report for MCCP266 and forward to WICs for consultation.	Complete
AP544	CMA to prepare the Final Report for MCCP283 and forward to WICs for consultation.	Complete
<i>From the minute of the 91st Meeting (27 October 2022)</i>		
AP545	CMA to prepare the Final Report for OCCP072 and forward to WICS for consultation.	Complete
AP546	CMA to prepare the Final Report for MCCP284 and forward to WICS for consultation.	Complete
<i>From the minute of the 92nd Meeting (8 December 2022)</i>		
AP547	CMA to prepare the Final Report for MCCP286 and forward to WICS for consultation.	
AP548	CMA update the CP as agreed, and prepare the Final Report for MCCP287 and forward to WICS for consultation.	
AP549	CMA to prepare the Final Report for MCCP289 and forward to WICS for consultation.	
AP550	CMA to prepare the Final Report for MCCP291 and forward to WICS for consultation.	
AP551	CMA to prepare the Final Report for MCCP292 and forward to WICS for consultation.	