

**94th Technical Panel Meeting
Approved Minute**

Present (via conference call)

David Sigsworth (DS) – CMA – (TP Chair)
Amanda Hancock (AH) – CMA (TP Secretary)
Jeremy Atkinson (JA) - CMA
Richard Lavery (RL) – Scottish Water
Robin Donald (RD) – Castle
Tom Barberton (TB) - BSL
Alastair Ross (AR) – Commercial Water
Damian Sharp (DSH) – CMA
Cosmin Diaconita (CD) – WICS
Fraser Gourlay (FG) – Earlsgate
Shane Taylor (ST) – Consumer Scotland
Jonathon Astley (JAS) – Pure Utilities
Mark Whittal (MW) – Water Plus Ltd
Catriona Blair (CB) – Veolia
Matthew Glover (MG) – Wave
Fiona Matheson (FM) - SWBS
Brianna Kearney (BK) – Everflow
Andrew Keith (AK) – WICS
Rachael Spencer (RS) – CBW
David Morris (DM) – Water Plus Ltd
Andrea Mancini (AM) – WICS

Apologies

Ben Storrie (BS) – CBW
Emily Jerrome (EJ) – Water2Business
Gail Walker (GW) – Consumer Scotland
Thomas McDade (TMcD) - IBW

1. Minute

AH advised that no comments had been received on the minute. The minute from 16th February 2023 was approved by the meeting.

2. Actions and Administrative Update

AH noted that all actions were complete. No comments had been received in relation to the CMA budget, and it had been approved at the March Board meeting.

AH noted that MCCP 287 SPID Address Changes and MCCP291 Adding LP Org ID to the T008 transaction had both been agreed since the last meeting. AH further noted that the following proposals had been implemented with the March 2023 Release:

MCCP264 Medium Volume Interface
MCCP279 Discontinuation of RV
MCCP280 T013.0 Modification
MCCP281 Update to Standing Reports
MCCP284 Financial Resilience
MCCP285 Add Vacancy to T019 and T020 Transactions
MCCP286 Cyber Essentials

MCCP288 March 2023 CSD Consolidation
MCCP289 Volume Conversion Factors
MCCP293 Deregistration Timescales

AH noted no new Commission Changes had been approved or introduced. One Bulletin had been issued since the last meeting (BU158 Software Release 7.2 issued 21 March 2023). Lastly, AH noted that there were no new TP / MPF dates proposed, but that the next FY would be proposed at the next meeting.

3. Change Proposals in Progress

None

4. New Change Proposals

MCCP290 Removal of Redundant Meter Networks

AH confirmed that this MCCP had been passed over from the MPF, and asked that the meeting approve this CP.

DS asked the meeting to approve this proposal. No members had any comments, and the proposal was approved by the meeting. CMA to forward the CP and Final Report to WICS for consultation.

AP556 CMA to prepare the Final Report for MCCP290 and forward to WICS for consultation.

MCCP298 MDS Report Changes

AH noted that this CP had been passed over from the MPF and asked the meeting to approve this change.

Following discussion, it was agreed that the meeting approved the proposal in principle, however members asked for an additional week to confirm that their IT departments could cope with a September delivery rather than March.

AP557 CMA to circulate MCCP298 and ask participants to advise any concerns within two weeks. If nothing received, the proposal will be taken as approved and CMA will prepare the Final Report for MCCP298 and forward to WICS for consultation.

5. Forward Planning Report

AH advised that CMACPx245 in relation to the LRV had now been delivered. CMACPx246 and 247 which were additional services were also now delivered.

There were two new CPs introduced. CMACPx248 Self-Serve Settlement runs has been circulated for information and comment. RL commented that the functionality was useful but wanted to understand their position in relation to the Market Code. DS noted that this was already catered for in the Market Code, and the rules and governance was already set down as an additional service in the Codes.

MG added that this was a useful tool and asked whether there were any limitations on which periods could be run. DS advised that the CMA was looking to introduce a configurable limit until the demand was understood more fully. These could be relaxed as

necessary so long as performance wasn't impacted. CB asked whether the Market data would be updated as part of these settlement runs. DS advised that this would be done off system, but on current data. As part of this work, the Central Systems would not be updated. RL commented that WICS had a strong view that post RF a re-run of the total base should not happen to give LPs certainty of charging. This would need to be considered when setting out the configurable limits. MG commented that it would be beneficial to ensure the configurable limits were not overly restrictive and thus removed some of the key benefits that could be achieved with the self-serve settlement runs.

CMACPx249 Cyber Essentials introduced the ability for Participants to upload their Cyber Essentials Certification directly into the Central Systems, which would then automatically validate whether a participant had access to the CS based on their certification.

AH added there were no changes to the performance charges, although £141k of performance charges would be invoiced for Q4 in the coming days.

6. Water Commission Update

AM advised that there were no further updates at this time. As mentioned in the MPF, the current focus for WICS was in relation to the Market Health Check. As set out in their letter to the Market, WICS is committed to the success of the Market Health Check and WICS is looking to progress with the three key workstreams set out in that letter.

Following the governance arrangements and Code of Practice progression, the foundations and charging structure would need to be determined. AM added that this process should be owned and driven by the Market, and not a regulatory process.

FM asked whether it would be beneficial to invite David Innes along to the next MPF to share his views on the next steps for the process. AM agreed that this would be beneficial, and added that Consumer Scotland could be instrumental in driving forward the working group to progress the Code of Practice.

7. Any Other Business

AH highlighted that the Market Audit submissions were due at the end of the month and that Participants should get in touch if they are experiencing any issues with their submissions.

Settlement Tariffs

AH notified the Market that over the last few days it had identified an issue with how the Central Systems has recorded the new tariffs, and as a result, the April, May and June P1s have an understated value of around 1%. The issue affected the 20mm unmeasurable tariffs.

A fix has been developed to prevent any further runs being affected, and the CMA is currently in the process of completing testing. As the impact is almost entirely in LPs favour, SWW has agreed to let these wash out through the R1s as settlement progresses.

Once the CMA has confirmed all details of how the issue arose and what steps we are taking to prevent this occurring in future, a note will be provided to the Market. The CMA will also notify all impacted parties with the relevant SPIDS and financial impact to them.

No further AOB had been raised and there being no further business, DS closed the meeting.

Action Summary

Action	Subject	Update
<i>From the minute of the 93rd Meeting (16 February 2023)</i>		
AP552	CMA to update MCCP286, prepare the Final Report and forward to WICS for consultation.	Complete
AP553	CMA to prepare the Final Report for MCCP288 and forward to WICS for consultation.	Complete
AP554	CMA to prepare the Final Report for MCCP293 and forward to WICS for consultation.	Complete
AP555	Any comments on the CMA Budget should be submitted to the CMA by Thursday the 9 th March 2023.	Complete
<i>From the minute of the 94th Meeting (13 April 2023)</i>		
AP556	CMA to prepare the Final Report for MCCP290 and forward to WICS for consultation.	
AP557	CMA to circulate MCCP298 and ask participants to advise any concerns within two weeks. If nothing received, the proposal will be taken as approved and CMA will prepare the Final Report for MCCP298 and forward to WICS for consultation.	