

**98th Technical Panel Meeting
Minute for Approval**

Present (via conference call)

David Sigsworth (DS)– CMA – (TP Chair)
Amanda Hancock (AH) – CMA (TP Secretary)
Jeremy Atkinson (JA) - CMA
Damian Sharp (DSH) – CMA
Cosmin Diaconita (CD) – WICS
Richard Lavery (RL) – Scottish Water
Matthew McLeod (MM) - WSL
Robin Donald (RD) – Castle
Jonathon Astley (JAS) – Pure Utilities
Alastair Ross (AR) – Commercial Water Solutions
David Innes (DI) - WICS
Thomas McDade (TMcD) - IBW
Letoia Mann (LM) – CBW
Nicola Power (NP) – SWBS
David Morris (DM) - WPL
Brianna Kearney (BK) – Everflow
Andrew Keith (AK) - WICS
Matthew Glover (MG) – Wave
Emma Blaik (EB) – Brightwater
Mark Whittal (MW) – Water Plus Ltd
Nicola Balfour (NB) – Veolia
Jacob Head (JH) – W2B

Apologies

Fiona Matheson (FM) - SWBS
Emily Jerrome (EJ) – W2B

1. Minute

AH advised that one update had been received on the minute in section 6, and was shown in track change on the minute for approval. The meeting accepted the change, and the minute from 19 October 2023 was approved by the meeting.

2. Actions and Administrative Update

AH noted that AP562 was ongoing, and Bill Howie would advise. RL confirmed that it should be out in January. AP563 was complete and AP564 would be closed off in this meeting following an update from WIC. CD noted that the current plan was to publish a consultation in Q2 of 2024, and is keen to remain focused on the CoP and Market Health Check arrangements. CD would advise once WICS was closer to establishing a confirmed date. AH asked for clarity on whether Q2 was financial or calendar. CD confirmed it was calendar and likely to be between April – Jun 2024.

AH noted that no proposals had been withdrawn or rejected. MCCP295 had been approved and would be implemented in the March 2024 Release.

AH noted no new Commission Changes had been approved or introduced. One new Bulletin had been issued BU161 CMA Office and Central Systems Availability December / January on 6th December 2023. No new Guidance Note had been issued. Lastly, AH

noted that there were no new TP / MPF dates, however proposed that the April MPF / TP meeting on 18th April takes place in the CMA offices in Stirling. The plan would be to have one or two meetings in person, with the remainder remaining online. The meeting was comfortable with this approach.

3. Change Proposals in Progress

AH noted that there were no change proposals in progress at this time.

4. New Change Proposals

AH noted that there were no new change proposals at this time.

5. Forward Planning Report

AH advised that CMACPx256 had been withdrawn. CMACPx257 had now been delivered. CMACPx259 and 260 had now been approved and will be delivered in the September 2023 Release. CMACPx258, 261, 262 and 263 were all new and with the exception of 263 which was an additional service for SWW, all new CMACPx's would be delivered as part of the March Release.

AH noted the current performance charge fund sits at £1.66m.

6. Water Commission Update

CD advised that MCCP295 has been published for consultation, and WICS would welcome any feedback. No other updates at this time.

7. Any Other Business

No AOB had been raised and there being no further business. DS closed the meeting, wishing everyone a happy Christmas and a prosperous 2024.

Action Summary

Action	Subject	Update
<i>From the minute of the 96th Meeting (17 August 2023)</i>		
AP559	CMA to update MCCP294 to include provision of the output report for future dated transactions to SWW and the completion of the customer impact section then prepare a final report and forward to WICS for consultation.	Ongoing
<i>From the minute of the 97th Meeting (19 October 2023)</i>		
AP562	SWW to confirm a date for the implementation of OCCP072.	Ongoing
AP563	CMA prepare a final report and forward MCCP295 to WICS for consultation.	Complete
AP564	WICS to clarify the current timescale for the consultation on the Market's use of Alternative credit term arrangements.	Complete